

**RASOI LIMITED**

CIN: L25190WB1905PLC001594

Registered Office: 'Rasoi Court' 20, Sir R N Mukherjee Road, Kolkata – 700001

Tel.: (033) 2248 0114, Fax: (033) 2248 1200, E-mail: secdept@rasoigroup.in, Website: www.rasoigroup.in

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**NOTICE OF POSTAL BALLOT**

NOTICE is hereby given to the members that pursuant to the provisions of Section 110 and other applicable provisions, if any, of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014, (including any modification(s), amendment(s) or re-enactment(s) thereof for the time being in force), as amended and applicable Regulations of the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, the Company proposes to pass certain resolutions through Postal Ballot as set out in the Postal Ballot Notice dated 29<sup>th</sup> November, 2018 which also includes voting by electronic means.

Electronic copies of the Postal Ballot Notice & Ballot Form of the Company have been sent to all the Members whose email IDs are registered with the Company, RTA/Depository Participant(s) and physical copies to all other Members at their registered address through the permitted mode. The electronic/physical dispatch of the documents was completed on 5th December, 2018. The Postal Ballot Notice and Postal Ballot Form are also available at the Company's website [www.rasoigroup.in/postal\\_ballot.php](http://www.rasoigroup.in/postal_ballot.php)

A member may exercise voting either by physical ballot or e-voting. For casting the vote, members are required to read carefully the instructions mentioned in the Notice and printed overleaf in the Postal Ballot Form. Members are requested to note that the voting process through Postal Ballot and by electronic mode will commence from 9.00 a.m. on Thursday, 6th December, 2018 and end at 5.00 p.m. on Friday, 4th January, 2019. Members may please return the Postal Ballot Form duly completed in all respects in the self addressed, postage prepaid reply envelope enclosed along with the Notice so as to reach the Scrutinizer on or before 5.00 p.m. on Friday, 4th January, 2019. Postal Ballot Forms received after that date will be strictly treated as if reply from such member has not been received and will stand as invalid and voting by electronic means shall not be allowed beyond 5.00 p.m. on Friday, 4th January, 2019. The voting rights of the members / beneficial owners shall be reckoned as on the cut-off date i.e. Friday, 30th November, 2018. A person who is not a shareholder as on the cut-off date should treat this notice for information purpose only. Members who do not receive the Postal Ballot Form may apply to the Company and obtain a duplicate thereof.

The Scrutinizer will submit his report to the Chairman of the Company or to any other Director authorized by the Board, who shall declare the results of the Postal Ballot on Saturday, 5th January, 2019 at 2.00 p.m. at the Registered Office of the Company. The results along with the Scrutinizer's Report will be displayed at the Registered Office of the Company and hosted on the website of the Company [www.rasoigroup.in/postal\\_ballot.php](http://www.rasoigroup.in/postal_ballot.php) as well as on the website of NSDL. The Results will also be published in newspapers and communicated to the stock exchange where the shares of the Company are listed.

In case of any queries regarding e-voting, you may refer the Frequently Asked Questions (FAQs) and e-voting user manual for Members available at the downloads section of NSDL website at [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or contact Ms. Pallavi Mhatre, Assistant Manager, NSDL, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Lower Parel, Mumbai 400 013, e-mail: [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in), phone No. (022) 2499 4545 or 1800-222-990. Further questions relating to e-voting or voting through postal ballot may be addressed to Mr. Naresh Patangi, Executive Director, Company Secretary & Compliance Officer, Rasoi Court, 20, Sir, R N Mukherjee Road, Kolkata – 700001, email: [secdept@rasoigroup.in](mailto:secdept@rasoigroup.in), phone No. (033) 2248 0114.

**For Rasoi Limited**

Sd/-

Naresh Patangi

Executive Director, CS & Compliance Officer

DIN: 05244530 & Membership No: FCS – 8112

Place: Kolkata

Date: 5th December, 2018

